

KINROSS-SHIRE AGRICULTURAL SOCIETY

Telephone Number 07836 764183 E-mail kinrossshow@gmail.com

Kinshiell
Main Street
Kinnesswood
Near Kinross
KY13 9HN
February 2019



Dear Trade Stand Holder

KINROSS SHOW - SATURDAY 10th AUGUST 2019

I enclose an application form for Trade Stand space at our Annual Show, which is being held within the grounds of RSPB Loch Leven, by Kinross on the above date. Please return your completed application form to the above address or by email as soon as possible and by Monday 17th June 2019.

Please ensure that you read the Rules and Regulations before completing the application form. Please ensure that you book sufficient space for your requirements and do not encroach onto adjacent sites or avenues by fixing guy ropes, or equipment etc. forward of their designated front line or other boundaries of your site. **Electricity or Marquees are not provided.** (our supplier is Henderson Gray Dundee, details can be given if required). **The Catering and Bar rights have been granted.**

Make sure that you undertake to brief our staff and your contractors fully, to ensure that your stand is erected properly, safely and on the correct site. **If your stand is a charitable or promoting one you must keep within the stand and do not go around the show sight collecting, selling tickets or handing out leaflets.**

We would like to invite all the trade stands to be more engaging with children and young people, whether this is done by running a competition, activity or free giveaways, it is up to you. If you let us know in advance what you plan, we will share with our followers on social media and our website. This will also be considered when judging the trade stand competition.

President Andrew Turnbull and the Committee thank you for your support.

I look forward to receiving your completed application form together with your remittance.

Yours sincerely

Jane

Mrs Jane Drysdale
Secretary

NOTE - IF YOU ARE A NEW TRADE EXHIBITOR – PLEASE CONTACT THE SECRETARY BEFORE APPLYING BY EMAIL ON kinrossshow@gmail.com or 07836 764183

KINROSS-SHIRE AGRICULTURAL SOCIETY - KINROSS SHOW - SATURDAY 10th AUGUST 2019

RULES AND REGULATIONS: TRADE STAND HOLDERS

1. All persons in charge of stock or other exhibits, and all persons admitted to the Showground shall be subject to the Rules of the Society and must obey the orders of Committee Members, Secretary and other Officials of the Society.
2. The Committee Members, Attending Members, Gate Stewards and all other Officials have the power to enforce the Regulations of the Society in their different departments and Exhibitors shall be answerable for the conduct of their employees.
3. The Society shall not be responsible for death, injury disease or loss caused to any Exhibitor or to his servant or agent or to any animal, insect, bird or thing of whatever nature exhibited by said Exhibitor or any vehicle brought by the Exhibitor to the Showground or Car Parks from whatever cause death, injury or loss arises.
4. **Trade Stands must be in the Showground by 8p.m. on Friday, 9th August 2019.** The Society will have overnight security guards on duty for four nights (i.e. Wednesday 7th until Sunday morning 11th August). All stands must be manned at all times during the Saturday's Show hours (9.00a.m. to 5.30p.m.)
5. All liability incurred on the Trade Stand lies with the particular Trade Stand holder and all insurance arrangements must be made the same.
6. The Society will NOT be responsible in any way for any article, plant, machinery or object of any kind exhibited at the Showground. Exhibitors are advised to ensure against fire and other relevant risks, not only regards their own property but also against any other third party claims.
7. No Exhibitor shall sub-let any portion of the space allotted to him or move to any other site that has not been allocated to him.
8. Exhibitors are at liberty to make such arrangements regarding catering on their own stands as they wish. The sales of food and drink, except by the officially Appointed Caterers or their Sub-Contractors are forbidden.
9. **Admission Ticket/s & Trade Stand (Car Parking) ticket/s will be issued by the Society to Stand Holders; extra car parking & tickets required will be charged.**
10. Each Trade Stand holder is responsible for clearing and cleaning up of the site occupied by him/them. Any cost incurred by the Society in cleaning up a particular site this may be charged to the Trade Stand holder.
11. Each Trade Stand holder must make adequate provisions for fire safety equipment complying with the direction of the Fire Service on their stand.
12. No form of cover, electrical or other services are supplied by the Society.
13. No form of sound amplification is allowed.
14. All vehicles belonging to the Trade Stand holders must be parked in the Official Car Park areas, or within the bounds of their Trade Stands.
15. Refunds will only be given at the discretion of the Society.
16. **Please ensure that you book sufficient space for your requirements and do not encroach onto adjacent sites or avenues by fixing guy ropes, or equipment etc. forward of their designated front line or other boundaries of your site. Make sure that you undertake to fully brief your staff and your contractors, to ensure that your stand is properly and safely erected on the correct site. If your stand is a charitable or promoting one you must keep within the stand and do not go around the show sight collecting, selling tickets or handing out leaflets.**

**KINROSS-SHIRE AGRICULTURAL SOCIETY
KINROSS SHOW, RSPB Loch Leven, Kinross, KY13 9LX
SATURDAY 10th AUGUST 2019
TRADE STAND APPLICATION**

Please complete the following in **BLOCK CAPITALS** and return by **MONDAY 17th JUNE 2019**
to: Mrs Jane Drysdale, Kinshiell, Main Street, Kinnesswood, nr Kinross, KY13 9HN.
Telephone 07836 764183 E-mail kinrossshow@gmail.com

Please ensure that you read the Rules and Regulations before completing the application form

Trading Name			
Address			
Post Code			
Contact Name & Tel No(s) (in BLOCK CAPITALS)			
Email address(s)			
Description of Exhibit			
	Tent being erected <input type="checkbox"/> Trailer <input type="checkbox"/> Van <input type="checkbox"/> Caravan <input type="checkbox"/> Awning <input type="checkbox"/> Stalls <input type="checkbox"/> Youth Group <input type="checkbox"/>		
RENTAL: Frontage in multiples of 3 meters (minimum frontage allowed 3 metres = 9.84 ft)			
FRONTAGE and DEPTH REQUIREMENTS			
£45 for 3 metres frontage x 6 metres depth		metres required x rate = £	
£50 for 3 metres frontage x 9 metres depth		metres required x rate = £	
Compulsory – Medical Cover per trade stand	£1.00		
Total Amount payable:	£ _____		
Reference used if paying by BACS		

DECLARATION:

I hereby apply for Trade Stand space as indicated below subject to the Rules & Regulations of Kinross-shire Agricultural Society.

Signature **Date**

NEW KINROSS SHOW E-NEWSLETTER

To keep you up-to-date with the show, we would like to send you regular newsletters via email. If you would NOT like to receive these emails please tick here

We would like to invite all the trade stands to be more engaging with children and young people, whether this is done by running a competition, activity or free giveaways, it is up to you. If you let us know in advance what you plan, we will share with our followers on social media and our website. This will also be considered when judging the trade stand competition.

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Documentation	Attached/Enclosed
Copy of current Public Liability insurance certificate	
A completed Risk Assessment Form	
Correct payment amount	
Trade Stand Declaration Form duly signed	
Payment Method: Cheque/BACS (delete as appropriate)	BACS / Cheque
<p>Please make any cheques payable to Kinross-shire Agricultural Society BACS Transfer details: The Royal Bank of Scotland Sortcode: 83-23-47 Account No: 00267697 Provide Reference used when paying by BACS</p> <p>IF YOU ARE A NEW TRADE EXHIBITOR – PLEASE CONTACT THE SECRETARY BEFORE APPLYING BY EMAIL ON kinrossshow@gmail.com or 07836 764183</p>	